

## **River Crossing Homeowners' Association**

September 25, 2019  
BOARD MEETING MINUTES

The RCHOA Board of Directors meeting was called to order at 8:02 pm. All members were present.

### REPORT ON SUMMER LANDSCAPE FINES AND HOA ANNUAL DUES

All summer landscape fines have been paid with one exception. Mike Shelford will follow up with the homeowner on October 15 if payment has not been made. Treasurer Herb Wallen presented a summary of dues collected for 2019. As of September 25, one homeowner still owed dues. The homeowner will continue to be charged late fees until payment is made.

### UPDATE ON MILL CREEK TOWN CENTER BUSINESS ASSOCIATION LANDSCAPING

Roy Cats reported the Mill Creek Town Center Business Association (MCTCBA) met and agreed to reimburse him for the costs incurred for the recent landscaping of the adjoining area on 153<sup>rd</sup> Street. The MCTCBA hired a new landscaping company for ongoing maintenance. Roy Cats will follow up again with the MCTCBA regarding reimbursement.

### SURFACE WATER UTILITY FEE

The Board discussed recent emails sent from a Mill Creek resident regarding the collection of surface water utility fees by the city. The Board decided not to respond regarding this issue. However, this did raise questions regarding inspection and cleaning of the neighborhood detention pond. Mike Shelford will talk to the Landscape Committee regarding the last time the pond was inspected and will develop a maintenance plan moving forward.

### STREET TREE PRUNING

The Board again discussed the possibility of having the HOA take responsibility for managing and paying for street tree pruning. The Board will put this question to a vote at the HOA annual meeting in early 2020. If the HOA takes over this role, then the pruning could be done in late winter/early spring.

### HOA WEBSITE MAINTENANCE

The Board has not been able to find a consultant to manage the HOA website and keep it up to date. Mike Shelford reached out to a suggested contact over the summer, but the company was unable to take on a new client. The Board will continue to seek a consultant to manage the website moving forward. Ideally, an updated website will integrate information sharing, email and dues-paying capabilities.

### RESIDENT CONTACT INFORMATION

Paul Dias shared an updated contact list of homeowners. In order to verify email addresses, Herb Wallen will send out an email from the HOA address requesting confirmation of contact information. Paul Dias will then complete the contact roster.

### ANNUAL MEETING DATE

The Board agreed the annual meeting should be held early in the year and proposed January 29, 2020 as a tentative date. Mike Shelford will check with city hall regarding the availability of the meeting room.

With no further business, the meeting was adjourned at 8:55 pm.

Prepared and submitted by,

Cheryl Milloy  
Secretary to the Board