

## **River Crossing Homeowners' Association**

December 12, 2019

### **BOARD MEETING MINUTES**

The RCHOA Board of Directors meeting was called to order at 8:02 pm. Mike Shelford, Herb Wallen and Paul Dias were present. Roy Cats and Cheryl Milloy were absent.

#### REVIEW OF 2019 FINANCIAL REPORT

Herb presented the 2019 financial report:

Budget: Expenses = \$38,920.00, Revenues = \$38,920.00

Actual: Expenses = \$29,292.04, Revenues = \$41,833.55 - (Current year surplus = \$12,541.51)

It was discussed that the large surplus was due to some of the revenues from the 2018 budget were used to pay 2019 liabilities. Herb will correct the report before the next Board meeting. Mike made a motion to accept to accept the 2019 financial report with revisions by Herb. Paul seconded the motion and it passed unanimously.

#### REVIEW OF 2020 PROPOSED BUDGET

Herb presented the 2020 proposed financial budget:

Budget: Expenses = \$40,920.00, Revenues = \$38,920.00

Increase in the budget (\$2,000.00) was due to further development of the HOA website. Mike made a motion to accept the 2020 proposed budget. Paul seconded the motion and it passed unanimously.

#### PROPOSED DUES FOR 2020

It was discussed and proposed that the HOA annual dues remain at \$400.00 per year.

#### HOA WEBSITE

Mike discussed potential ideas in improving the present HOA website. It was determined that further discussion between the Board (January meeting) and the membership at the January HOA annual meeting be conducted in order to develop a wish list for the outside software contractor to develop software costs. P2 Graphic Design was proposed by Mike to be retained as the HOA contractor. Mike will start an email thread for brainstorming ideas.

#### RESIDENTIAL CONTACT INFORMATION DATABASE

Paul presented the status on updating our current residential contact roster. Herb has sent an email to all available residences to try to confirm as many emails as possible. A good response from the HOA residences has confirmed the majority of the email addresses. Paul will contact the remaining (appr. less than 20) in person by the end of the year.

#### ADDITIONAL ITEMS

Mike discussed HOA meeting dates as required by the River Crossing bylaws. It had been determined that the HOA meeting should be between January and May of any year as previously approved by the Board, but we will try to have the HOA meeting in January or February of any given year. The HOA meeting for 2020 will be held on January 29 at the Mill Creek City Hall.

With no further business, the meeting was adjourned at 9:00 pm.

Prepared and submitted by,  
Paul Dias  
Board Member